Perfect Human Resource and Payroll System

Perfect Human Resources Management System (PHRMS) is a comprehensive human resource information management system designed based on the latest HR functional requirements and collaboration concepts. It helps human resource departments and HR professionals achieve many of their goals of improved efficiency, employee and managerial productivity, control HR costs and increase employee satisfaction.

It includes recording a vast amount of employee-related information including payroll, personnel, attendance, and other job-related & contracts information. It performs salary calculation and payment slips issuing. As part of the attendance module, the system can be easily configured to retrieve employee attendance information from a separate attendance clock. The product can also be easily integrated with other Perfect products such as the ERP.

It also has chronological and archiving features where old /updated data are stored in history tables. Numerous set of reports greatly present a wealth of information to the user and speed up his operations and other calculations.

Main modules:

- **Personal Module, includes:**

    Employee Personal Information (names, date of birth, address etc)

    Nationality & Qualification

    Family Information (Marital Status, Wife, kids etc)

    Rent Amount & Currency

    Job Contract(s) (department, expiry dates, job title, work step, salary, type of work)

    Locations & Areas

Attendance Card number

Bank Account Information

Work steps/Scale where vacation & sick days are specified

Applying Scale for employees

- **Payroll Module, includes:**

    Payment Information (Method, payment currency etc)

    Allowances & deductions (names, dates, taxable, amounts or percentages)

    Tax –required information

    Overtime & Albescence calculation

    Payment slips issuing

    Staff Loans

    Funds information (e.g. saving fund and interest calculation)

    End Of Service Settlement

    Salary Calculation for an employee or a group.

    Archiving Calculations

    Graph Comparison & differences between each calculation

- **Leave & Attendance Module, includes:**

    Manage daily attendance and yearly leave data.

    Creating attendance sheets (working hours) for every set/group of employees including specifying weekends.

    Easy integration with an external attendance clock machine.

    Creating template absent types.

    Recording public holiday's calendar.

    Generating default attendance records for employees excluding public holidays (optional) and employees on vacations or leaves.

    Specifying absent & overtime rates for work outside the sheet scope.

    Adapting leaves to working rules via applying an approval mechanism by an authorized user.

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Daily attendance.

Monthly attendance.

Increases.

Overtime

Leave and attendance summary

- **Human Resource Module:**

    Training,

    Evaluation

- **Reports.**

 All reports can be viewed before printing. With increased flexibility in report parameters. Integration with Microsoft Office provides immediate transfer of information into Word documents and Excel spreadsheets, graphs, and tables, making it easy for you to view and analyze data for strategic, on-the-spot decision making.

 It includes numerous reports, graphs, & statistics on the various modules above.

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Perfect Payroll And Human Resource System

File   View   Employee   Attendance   Leaves   Evaluation   Tasks   Reports   Help

Add new Record

Contract Number	
Employee Code	
Employee Name	rttrt
Work Type	Full Time
Title	
Start Date	1/1/2007
End Date	31/12/2007
Work Step	

Currency	USD	Basic Salary	0.00
Wife Allowance	0.00	Child Allowance	0.00
Home Allowance	0.00	Mobile Allowance	0.00
Transportation Allowance	0.00	Other Allowance	0.00
Auto Salary Raise	☑	Yearly Raise	0.00
Payment Currency	USD	One Hour Equal :	0.00
Payment Method	Cash		

Wife Works	☐	Exclude Tax	☐
Vacation Days	0.00	Sick Vacation Days	0.00
Used Vacation Days	0.00	Used Sick Vacation Days	0.00
LastYear Vacation Days	0.00	Lastyear Sick Vacation Days	0.00

✓ Ok   ● Cancel

Employee Contrac...   From Employee   Employee Code   Empl   ance   Wife Works

19042600/2946...   14:28:24 IDT

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